

Elie B Daher

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Nationality: Lebanese

Beirut –Lebanon

Experience

09/2015-09/2017

Sader and Associates- Lebanon

Legal Researcher/ Paralegal/ Project Coordinator

- Lexis Nexis Project: Attending to the client's queries regarding laws in GCC countries, doing the research for the queries, and providing consolidated and up to date forms of Laws in GCC countries in Arabic and English versions.
- UAE Ministry of Justice Project: Tracking Legislations and updating the old ones to present consolidated versions to the ministry in both Arabic and English versions.
- Conduct intensive researches on various Law aspects especially in Business Law, and Sports Law.
- Assisting the Managing Partner Attorney Rany Sader with the research on Special projects, and working on their coordination.
- Handling the coordination of special projects by preparing Business Proposals, Memorandums of Understanding, and Minutes of Meeting, daily and monthly reports to keep track of the workflow and other Legal Documents.
- Participated in Intellectual Property trainings held by Sader on combatting counterfeiting and corruption in association with Procter and Gamble and LVMH.

06/2015-Present

Tennis Instructor with National Coach Fady Youssef- Lebanon

Tennis instructor- Federated Tennis umpire

12/2014-06/2015

AJEM (Association of Justice and Mercy) - Lebanon

Legal Aid- Legal Department

- Free individual legal counselling for prisoners in places of deprivation of freedom where I assisted the supervising Lawyer with the interviews and participated in them and prepared questions in order to prepare cases.
- Legal Advice service at the AJEM Reception House for prisoners' families and loved ones where I conducted Legal Researches on each case.
- Awareness-raising about important legal topics and information concerning the issues relevant to the detainees' needs. These activities take place thanks to the action of groups from outside of the prison.
- Follow-up on the legal cases and files of the prisoners who can't hire a lawyer to help them. Defending the prisoners' rights and plead for them before the different courts.
- Prepare a final study on comparing the text of the Law to its application.

06/2011-07/2015

Shtrumpf Salad bar and Grill- Lebanon

Head waiter- Bartender

- Trained new waiters and bartenders on work ethics.
- Attended several trainings on Leadership and communicating skills and marketing technics.

12/2013-06/2014

Dr Sleiman Lebbos Law office- Lebanon

Internship

- Conducted Researches on Commercial, Civil and Penal matters.
- Assisted the partners in preparing the legal papers in order to register Companies in the Lebanese Commercial Register.

06/2009-09/2009

Ricco Exchange Store - Lebanon

Summer Job

- Assisting the owner in the matter of dealing with banks and other exchange stores
- Handling small amounts of currencies exchange.

Education

2010-2017

Université La Sagesse - Lebanon

Bachelor in Law

1997-2010

Notre Dame Du Perpetuel Secours - Lebanon

Official high school diploma in 2010

Skills

- ❖ Fluent in Arabic, English and French.
- ❖ Proficient in Microsoft office (Word, Excel, Power Point, OneNote...).
- ❖ Persistent and Self- motivated
- ❖ Strong Communication and Public speaking skills
- ❖ Strong legal research skills, with a curiosity on Cyber law, Business and Sports Law matters.
- ❖ Drafting Different Agreements and giving legal opinion on the same and preparing also legal papers (due diligence).
- ❖ Highly meticulous and organized.
- ❖ Good listener and Self-taught

Activities

- ❖ Volunteer in Diakonia (Diakonia is an NGO whose mission is to develop in people to deal with their difficulties and to adapt to the changes in their social environment like cancer patients and their caregivers).
- ❖ Boys Scouts Chief and assisting the head chief in the PR matters.

Hobbies

- ❖ Reading: *Entrepreneurship, Philosophical and Self-Development books*
- ❖ Tennis: *Player and ranked.*
- ❖ Horseback riding.