# Rania Maroun Merhej Lawyer/Legal Advisor Dekwaneh - Lebanon + 961 (0) 3056079 merhej\_rania@hotmail.com

### Personal

· Nationality: Lebanese.

· Social status: Single.

• Place and date of birth: Beirut, July 21, 1987.

## Profile Summary

- Member of the Beirut Bar Association since January 2013.
- Experienced professional with a successful career in soliciting, business advising, and agreement drafting.
- Excel at interfacing with others at all levels to ensure clients' goals and interests are attained.
- Possess excellent interpersonal, analytical, and organizational skills.
- Excel within highly competitive environments, balance priorities and coordinate work effectively.

## Work Experience

# • Badri and Salim El Meouchi Law Firm - Beirut January 2016- Present Associate in training

- Drafting legal advices in different legal fields (such as the commercial, financial and banking field, real estate and construction, medical and pharmaceutical field, and others...);
- Drafting and reviewing several types of agreements and legal documents related to corporate day to day business;
- Establishing different types of companies in addition to non-governmental organizations;
- Handling a diversity of legal work for several types of companies/entities (including financial institutions and financial intermediation institutions);
- Handling several litigation files and drafting motions, petitions, rejoinders and other legal documents related to lawsuits and formalities before courts;
- Conducting legal researches under the Qatari and QFC rules, regulations and laws:
- Assisting and providing support on legal matters and files under Qatari and QFC laws;
- Undertaking researches in different legal fields under Lebanese laws.

## • Librex (Holding) SAL – Beirut In-house lawyer [Part time]

### **December 2014– December 2015**

- Providing expert and strategic legal advice to management on all legal matters pertaining to the company's business;
- Drafting agreements related to the company's business such as manufacturing agreements, distribution agreements, warehousing agreements...;
- Drafting, reviewing and negotiating all kind of legal documents and agreements (NDA, MOU, subscription agreements, shareholders' agreements, employment agreements, brokerage agreements, company's incorporation documents, minutes of meeting...);
- Liaising with external legal counsel and/or specialists;
- Managing all legal procedures, litigations and business transactions.

# • Etude Me Roger Najjar – Beirut Associate lawyer - Legal advisor September 2011- December 2015

- Drafting all kind of agreements and legal documents related to corporate day to day business and transactions;
- Performing clients' case study and providing timely and effective legal opinions in all legal fields (Civil Law, Corporate Law, Financial and Banking law, Tax law, Criminal Law, Labor and Social Security Laws, Intellectual Property Rights, Arbitration, Franchising, Factoring ...);
- Assisting in managing legal aspects of organization mergers and acquisitions, and joint ventures;
- Assisting in FIDIC contract consultancy and in dispute adjudication and arbitration;
- Advocating, representing and following up clients' cases before all types of courts and jurisdictions;
- Conducting researches and drafting petitions, rejoinders and all legal documents related to lawsuits or formalities before courts or public authorities;
- Assuming full responsibilities for several litigation cases and pleadings in different areas of law;
- Following up all formalities and procedures for all kind of companies' incorporation;
- Writing correspondence, studies and legal advices;
- Handling a variety of legal work in several types of companies/entities (Joint Stock, Limited Liability, Offshore, Holding, Funds, Financial Institutions, Financial Intermediation Institutions...).

## • Assaf Law Office – Beirut Training

**November 2009 - April 2010** 

# Trainings and Certificates

- Training on "Oil and Gas Law", in collaboration with IDRAC, *Beirut Bar Association*, October November 2014.
- Workshop on "Mediation", Beirut Bar Association, June 2014.
- Seminar on "FATCA", in collaboration with AMICORP, *Beirut Bar Association*, June 2014.
- Workshop on "Intellectual Property registration, management and protection", in collaboration with Talal Abu-Ghazaleh IP Organization, Beirut Bar Association, May 2014.
- Seminar, workshop on "FIDIC", in collaboration with American University of Technology-AUT, through the LLM Support Program with University of London, in collaboration with Cornerstone Seminars UK, *Beirut Bar Association*, March 2014.

[Certificates available upon request]

### Education

## • Master Degree in Banking and Financial Law- DESS November 2013 Project title: "Factoring"

La Sagesse University, Faculty of Law Beirut- Lebanon

### • Bachelor Degree in Law

September 2010

La Sagesse University, Faculty of Law Beirut- Lebanon

• Lebanese Baccalaureate part II - Sociology & Economy

Collège du Sacré Cœur

Gemmayze- Lebanon

June 2005

#### • Lebanese Brevet

**June 2002** 

Collège des Sœurs des Saints Cœurs Bauchrieh- Lebanon

# Academic Projects

Legal study on "Terrorism", with the supervision of PPM "Permanent Peace Movement" (non-governmental organization), *Beirut*, 2009.

**Languages** Fluency in speaking, reading and writing Arabic, English and French.

# **Computer Skills**

Microsoft Office: Word – Excel – Power Point – Access.