



LAUDY EL KHOURY

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PERSONAL INFORMATION

Nationality: French, Lebanese
Residence: Lebanon
Date of birth: September 5, 1995
Gender: Female
Marital status: Single

PROFESSIONAL EXPERIENCE

April 2019 - Present **Junior Associate at Aoun & Associates Law Firm**
Badaro, Lebanon

Working in various fields of law, notably: labour, penal, commercial, civil, property, penal, labour, intellectual property.

1. Drafting Articles of Association according to the new Commercial Law.
2. Incorporating companies and preparing their meeting minutes in compliance with the new Commercial Law.
3. Registering trademarks for physical person and moral entity.
4. Drafting and amending contracts.
5. Attending court hearings and expertise sessions.
6. Working with clients.
7. Legal research.

September 2017 - April 2019 **Junior Associate at Naji Boustani Law Firm**
Furn El Chebbak, Lebanon

Working in various fields of law, notably: civil, commercial, property, penal, administrative, labour.

1. Establishing what needs to be done to solve a client's legal problems.
2. Reviewing legal documents to ensure they are in proper format and contain all the necessary paperwork for court acceptance.
3. Legal research.
4. Preparing company meetings minutes.
5. Assisting clients

February 2019 **Beirut bar association**
Beirut, Lebanon

Passed the bar exam. (2018 session)

January 2017 - May 2017 **Internship at Caritas Lebanon, Migrants Center (Legal department)**
Sin El Fil, Lebanon

1. Receiving several cases and establishing files that correspond to them in order to provide judicial and/or social help, depending on the case while following up on them.
2. Organizing campaign to sensitize domestic workers to their rights.

January 2016 - May 2016 **Internship at attorney Chady El Assal office**
Ain Saadeh, Lebanon

1. Contributing to the preparation of legal files.
2. Attending court hearings.

EDUCATION

October 2013 - June 2017 **Sagesse University** BA in Law
Beirut, Lebanon

June 2013	Sainte Famile Française Fonar Fonar, Lebanon	French baccalaureate Scientific, Life Sciences option
June 2013	Sainte Famile Française Fonar Fonar, Lebanon	Lebanese baccalaureate Life Sciences

LANGUAGES AND COMPUTER SKILLS

Language	Level
Arabic	Advanced
French	Advanced
English	Advanced

Skill	Level
MS Word, MS Excel, MS PowerPoint	Advanced
Macintosh: iWork (Pages, Numbers, Keynote)	Advanced

INTERESTS

Human rights, movies, technology, languages, sports (Won several cups and medals in different tournaments in Squash and Badminton, Mont La Salle Club's Squash and Badminton team)