

MOHAMMED DILSHAD

FREELANCE LAWYER

Address: Bakhtiary, Erbil, Iraq
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E-Mail: Muhammed1988m@yahoo.com

Personal Details:

Gender:	Male
Date of birth:	20 September, 1988
Driving license:	Yes

Summary:

- Over 5 years of experiences in the legal profession and humanitarian fields with international humanitarian, non-governmental organizations, and have a strong background in legal procedures in KRI and my main goal as a lawyer is to provide a service with the highest standard of quality, within a professional ethical standards and social responsibility. I also wish to further my career in the legal profession as a solicitor. I have always had a strong interest in social justice and love the challenging and intellectually stimulating nature of the legal industry. as well as I am one of the strong defenders of human rights.

Education:

- Bachelor's degree in Law**
at University of Salahaddin - College of Law and Politics
Location: Erbil, Iraq
Date of Graduation: August, 2012



Work Experiences:

Alhukok Law Firm
Job Title: Attorney at Law

Jan. 2018 - Present



Responsibilities & Duties :

- Monitor changes and developments in the legal and regulatory environment within the territory of KRG and/or Iraq.
- Establishment or registration new company within KRG and Iraq.
- Issuance new residence card and get Iraqi and Kurdistan Visas.
- Registering the documents relating to property transfer, sale, lease and documentation.
- Representing Alhukok law firm's clients in litigation and any legal proceedings in KRG.
- Drafting, negotiating and preparing all types of agreements, contracts and other legal documents.
- Conducting necessary legal correspondence with courts / legal enforcement offices and all other public enterprises.

- Provide accurate and neutral legal counseling to Alhukok law firm's clients.
- Represent clients in court or before government agencies.
- Analyzing legal documents.

Norwegian Refugee Council (NRC)

Oct.2015 - Jan.2018

Job Title: Counseling, information & Legal Assistance Project officer

Project: Information, Counseling & Legal Assistance Project (ICLA) - Iraq.



Responsibilities & Duties:

- Provide day-to-day supervision and support to the Information, Counseling & Legal Assistance Project's team (Team leader).
- Provide mobile legal assistance to IDPs who are unable to claim or realize their RCD or HLP rights on their own (i.e. irregular cases or those with particular vulnerabilities).
- Through group-based mobile information sessions and radio shows, raise awareness on registration civil documentation (RCD) in camps and urban settings and raise awareness on housing, land and property (HLP)rights and procedures among IDPs in Erbil and Mosul cities.
- Provide IDP beneficiaries with mobile counseling services (i.e. legal advice and referral) on registration civil documentation(RCD) and housing, land and property (HLP) rights and procedural requirements.
- Referral of IDPs who are unable to claim or realize their RCD or HLP rights on their own to ICLA's Legal Officers for legal assistance services.
- Assess the need for provision of financial assistance to vulnerable IDPs to cover administrative or legal fees, or transportation allowance to attend administrative or court proceedings.
- With respect to RCD, legal assistance involve supporting IDPs with completing applications for registration or issuance/replacement of Civil ID cards, administrative representation before registration authorities (Ministry of Migration & Displacement), or Civil Status Directorates, or legal representation before personal status courts.
- Accurately input and update beneficiary data into ICLA's project case management tools.
- Provide translation of Legal Civil Documentations when needed (English To Kurdish).
- Attend external Protection meeting when needed.
- Undertake regular monitoring & evaluation of ICLA project activities, and prepare or contribute to weekly/monthly progress reports on activities, highlighting any technical or operation successes and challenges for the ICLA project coordinator.
- Gather and compile up-to-date technical information on relevant RCD & HLP laws, procedures, and practices operative in Erbil.
- Other task relevant to the position as requested by the Project Manager or ICLA Specialist.

Danish Refugee Council (DRC)

Nov.2014 - Oct.2015

Job Title: Legal Officer

Project Protection programme for Syrian refugees and Iraqi IDPs



Responsibilities & Duties:

- Responsible for the implementation of protection programme for Syrian refugees and Internally Displaced Persons, including Cash Assistance and Legal Assistance.
- Advise beneficiaries of the options available to solve their particular legal problem and make recommendations on the best actions to take.

- Disseminate accurate and impartial information to the beneficiaries through individual counseling, collective/group events, advisories and leaflets.
- Undertake individual sessions providing legal information and legal counsel as per the established work plan.
- Conduct legal protection discussions with varied target groups - using an age, gender and diversity perspective.
- Conduct field visits to assess the protection needs and concerns of the target population, with particular attention to especially vulnerable persons.
- Identify and refer Extremely Vulnerable Individuals and People with Specific Protection Needs for assistance according to DRC pre-defined criteria.
- Conduct field visits to identify local NGOs, charity associations, social centers, local institutions providing support to the local population to establish a mapping of existing services.
- Contribute to the establishment and maintenance of a referral pathway for protection and legal assistance, respectful of the confidentiality and consent principle and DRC Standard Operating Procedures.
- Update case files on individual developments, following DRC Standard Operating Procedures and ensuring beneficiary's data are protected.
- Coordinate and maintain constructive relationships with municipalities, other local government institutions, local NGO partners, other international organizations, in coordination with the other team members.
- In collaboration with the Protection Officer and the Information Officers, prepare regular reports.

Kurdistan Bar Association
Job Title: Freelance Lawyer

Oct.2012 - Nov.2014



Responsibilities & Duties :

- Represent clients in court and government departments.
- Work as a lawyer in Erbil courthouse for more than 2 years (Personal court and Civil court).
- Prepare legal documents and real estate contracts.
- Keep accurate paper records on each client which will be stored on file and input into the data base.
- Long experiences in transfer ownership of land, real estate and buildings.
- Long experiences in issuance of residency card for foreigners in Erbil.
- Facilitate and follow up official procedures for official documents and letters.
- Advise clients of the options available to solve their particular legal problem and make recommendations on the best actions to take.
- Guide and provide assistance in filing complaints and advocate before judicial, administrative or other bodies, according to the rules and procedures pertaining to the provision of legal services.

Skills and Competencies:

<ul style="list-style-type: none">Advanced computer skills, especially in Word, Excel, Power Point and Outlook.	<ul style="list-style-type: none">Research Skills.
<ul style="list-style-type: none">Ability to priorities responsibilities, carry out multiple tasks simultaneously, and meet deadlines.	<ul style="list-style-type: none">Strong communication, problem-solving and analytical skills.
<ul style="list-style-type: none">Ability to lead a team, and inspire others to achieve results.	<ul style="list-style-type: none">Computer/IT literacy (OS Windows/Vista/Linux, Internet etc.)
<ul style="list-style-type: none">Strong legal background	<ul style="list-style-type: none">Good understanding of the legal procedures in KRI.
<ul style="list-style-type: none">Excellent analysis and reporting skills	<ul style="list-style-type: none">Excellent knowledge and understanding of local communities and customary rules
<ul style="list-style-type: none">Collaborating with others to reach a common goal	<ul style="list-style-type: none">Leadership Skills

Languages:

<ul style="list-style-type: none">Kurdish	Mother Tongue
<ul style="list-style-type: none">English	Advanced Level
<ul style="list-style-type: none">Turkish	Advanced Level
<ul style="list-style-type: none">Arabic	Upper Intermediate Level

Membership:

Association of Bar of Lawyers of Iraqi Kurdistan

Membership/Role: Lawyer

Member since: October, 2012

Training & Certifications:

• Introduction to child protection training	December,2017
• Training on introduction to Microsoft Office 365	October, 2017
• Interview Skills & CV writing training by MSelect Academy	September, 2017
• Stress Management and Resilience Training for employees	July, 2017
• Gender Based Violence (GBV) Basic Concepts Training By NRC	January, 2017
• Certificate on Preventing Corruption in Humanitarian Aid by IFRC	September, 2016
• Housing, Land and Property (HLP) Rights Training.	August 2016
• UNDSS Advanced Security in the Field (ASITF) Training.	June, 2016
• Norwegian Refugee Council (NRC) WAY I Training	March, 2016
• Protection Mainstreaming Training by International Rescue Committee (IRC).	February, 2016
• UNDSS Basic Security in the Field II (BSITFII) Training.	January, 2016
• Displaced Women's Housing, Land and Property Rights Training	January, 2016
• Information, Counseling & Legal Assistance (ICLA) Induction Training offered by NRC	November,2015
• Training on Communicable Diseases and Health Awareness for UN and NGOs staff2	November,2015
• Collaborative Dispute Resolution(CDR) Training offered by NRC	October,2015
• Capacity Building Training For Gender Based Violence(GBV) Case Management offered by (UNFPA) & Al-Mesalla	March, 2015
• DRC Code Of Conduct Training offered by Danish Refugee Council.	January,2015
• DRC Stand-by Roster Induction Training	December, 2014
• Certificate in the Public and Private Law offered by Kurdistan Lawyers Syndicate.	November,2012
• (1 Month Training)	

Certifications are available upon request

References:

<p>Prof.Dr.Munther Al-Fadhal Job Title: PhD of Civil Law, Expert on Middle East Law and Member of the Iraqi National Assembly. Mobile: 0046709789351 E-Mail: alfadhal@gmail.com</p>	<p>Mohammed Fuad Al-Bazaz Job Title: Attorney and Counselor at Law Mobile: +964 (0) 750 445 9719 E-Mail: albazaz1395@yahoo.com</p>
<p>Wahbya Asaad Job Title: Information, Counseling & Legal Assistance (ICLA) Project Coordinator Mobile: +964 (0) 750 453 7722 E-Mail: wahbya_asaad@yahoo.com</p>	<p>Sila Sonmez Job Title: Information, Counseling & Legal Assistance (ICLA) Project Manager Erbil & Kirkuk, Iraq Mobile: +964 (0) 751 740 2593 E-Mail: sila.sonmez@nrc.no</p>