

MARIA TANIOS GEMAYEL

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Objective	To join a reputable law firm where I can develop my knowledge and experience. I have applied to take the Beirut Bar Association exam.
Skills & Abilities	<ul style="list-style-type: none">▪ Highly patient▪ Punctual▪ Competent to perform research▪ Great Analytical skills▪ Computer skills▪ Strong capability to discuss and communicate effectively▪ Skilled to make proper use of knowledge and information
Professional Experience	<p>Internship, Legal Consultant, October 2019 – April 2020 Legal Consultant Intern, Bank AUDI SAL- Group Legal and Compliance Department</p> <ul style="list-style-type: none">▪ Reviewed and drafted confidentiality letters and non-disclosure agreements▪ Drafted legal opinions in relation to French and Lebanese companies▪ Drafted disclaimers, framework agreements and referral agreements▪ Reviewed leasing agreements▪ Conducted various researches on :<ul style="list-style-type: none">- Capital control as implemented in Greece- Capital Market Laws and regulations in Lebanon- Civil and Commercial law <p>Project Manager, 2018– 2019 Project Manager, Colonie Poupon</p> <ul style="list-style-type: none">▪ Lead a group and directed them to create activities▪ Maintained great communication with parents▪ Made important decisions▪ Motivated the team for a better performance
Education	Lebanese University – Jal El Dib, Faculty of Law– Masters in Lebanese Law 2014-2019
Communication	Languages: Arabic (Native), French (Fluent) and English (Proficient)
References	<p>Mme. Marie-Michele Jalkh Group Legal Manager, Bank Audi SAL +961 76 88 77 16</p> <p>Mr. Jalal Attallah Abou Zeid Owner, Colonie Poupon +961 3 74 55 98</p>