Ghina Bassam Massalkhi

Address: Beirut, Lebanon Lebanese - Italian Date of birth: 13/07/1994

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EDUCATION

September 2018 – June 2019

Filière Francophone de Droit

Beirut, Lebanon

Masters in General Law – Comparative laws of Lebanon and

France (Expected date of graduation: June 2019)

September 2012 - January 2017 Filière Francophone de Droit

Beirut, Lebanon

Bachelor of Law

September 2004 - June 2012

Lycée Abdel Kader

Beirut, Lebanon

French Baccalaureate, Sociology and Economy Track

EXPERIENCE

January 2018 – September 2018: ORORUS ADVISORS

Beirut, Lebanon

Position held: Junior Associate

- Caped all the corporate matters related to any type of companies in the MENA region and Europe.
- Caped all matters related to cryptocurrency (researches, financial matters, bank accounts and money transfer).
- Closed investment deals of USD500.000 and above.
- Drafted several types of contracts (Joint venture agreement, shareholders agreement, term sheet, employment agreement, insurance agreement, non-disclosure agreement, non-compete agreement, memorandum of understanding...).
- Established companies in Lebanon and in Dubai (mainland and free zones).
- Drafted minutes of meetings of different kind of general assemblies of all type of Lebanese companies and Delaware companies.
- Drafted terms and conditions and privacy policies for online platforms.
- Deep researcher of legal corporate matters worldwide (taxation matters, best corporate structure for every new project...).
- Worked closely with startup companies (legal framework).

January 2018 - February 2018: LEXYOM

Beirut, Lebanon

Position held: Legal Consultant

Lexyom is a startup company established through an online platform, providing legal services for everyone at affordable prices.

- Writing legal articles published on the platform.
- Answering Q&As.

January 2017 - September 2017: BLOM BANK

Beirut, Lebanon

Position Held: Trainee at Blom Retail - follow up and credit card

department

- Learned all the basics about the Credit Card product: how it works and how it affects the banking system and how the legal department faces unpaid clients
- Learned about other products such as: Car Loans, Housing Loans, Personal Loans, ESFD Loans, Business Loans, Kafalat and Kafalat Plus Loans
- Earned a very strong base in communication skills.

August 2016 - September 2016: BANQUE DU LIBAN

Beirut, Lebanon

Completed the training program at Banque du Liban

January 2016

'Call of Geneva' Workshop

Beirut, Lebanon

International Humanitarian Law

- Studied and explored different ways to limit the consequences and effects of armed conflicts across the region.

September 2015

Lebanese Parliament

Beirut, Lebanon

Position held: Intern

 Conducted research and discussions and put in place new preliminary laws about 'Military court of Lebanon and its legislation.

June 2015

Colloque International sur 'L'Etat de Droit, Perspectives francolibanaises' Beirut, Lebanon

Summer of 2014

Lebanese Parliament

Lebanese Center for Civic Education

Beirut, Lebanon

Position held: Activist

 Participated in open discussions with various deputies (PMs, Farid Al Khazen, Mohammad Hajjar, Ammar Houry, Atef Majdalani, Simon Abi Ramia, Kazem Kheir, Ghassan Mkhayber and Yassine Jaber) involving major problems and Lebanese crisis.

Summer of 2012

Librairie Antoine

Beirut, Lebanon

Position held: Saleswoman

Helped customers in their search for books, magazines and reviews

SUMMARY SKILLS

COMPUTER SKILLS: MS Office

LANGUAGES: Fluent in English, French, Arabic with basic knowledge of Italian

INTERESTS AND HOBBIES Swimming, Reading, Traveling and discovering the beauty of nature

REFERENCES

Available upon request