

# Joelle J.Salame

Beirut, Lebanon  
Tel. Mobile +961 3 147531  
[joellejsalame@gmail.com](mailto:joellejsalame@gmail.com)

**Admitted to Beirut Bar, 2014**

## EDUCATION

**Lebanese University – Filière Francophone de Droit**

Bachelor's Degree, License en Droit and Master 1 en Droit

**Jnah, Lebanon - Graduated 2012**

**Champville High School**

Baccalaureate Degree Experimental Sciences

**Metn, Lebanon - Graduated: 2008**

## LEGAL EXPERIENCE

**El Aref International Law Office**

Associate

**Beirut, Lebanon**

July 2015 – Present

- Consulted with clients (including technology startups, oil and gas companies, renewable energy companies, pharmaceutical companies and other) regarding personal and professional business matters and advised of appropriate legal actions in relation to various transactional matters including, but not limited to, labor and employment, contract, consumer, intellectual property, and general operational concerns in several jurisdictions such as Lebanon, UAE, Bulgaria, Cyprus, Romania, Georgia, US federal and state laws and others;
- Reviewed and drafted concession agreements, franchise and reservation agreements, Master repurchase agreements, shareholder agreements, stock purchase and share transfer agreements, sale purchase agreements, investment agreements, affiliate partner agreements, EPC and O&M contracts, employment agreements, non-confidentiality non circumvention agreements, lease agreements and other contractual documents;
- Handled all aspects of mergers and acquisitions, including due diligence, investment term sheets and other, corporate restructuring, capital markets, venture capital, private equity, corporate governance, private public partnerships, distribution and agency laws, contract law and all other legal aspects of commercial transactions;
- Provided training for Lebanese team branch of high-profile pharmaceutical company regarding legal compliance with local laws and regulations and US and UK bribery laws;
- Drafted and reviewed contracts including intellectual property, non-compete and non-disclosure, employment, service, and lease agreements to protect Company interests.

**AL-JAD Law firm**

Junior Associate

**Beirut, Lebanon**

January 2013 – June 2015

- Provided advices to major International Oil Companies (IOC) and other local and international companies operating, mainly in the Mena region and North Africa, in Lebanese, Iraqi, Kurdish, Algerian, Libyan, Tunisian, Emirati, Egyptian laws regarding health, safety and environment regulations, franchise, merger controls, establishing companies, intellectual property, dispute resolution and other;
- Assisted in the drafting and/or revision of the Iraqi Technical Service Contracts (TSC) and other contracts for major companies including Distribution Agreements, Share Sale and Purchase Agreements, Due Diligence Reports, Service Agreements, Contracting Agreements, Advertising Agreements, IT Agreements, Non-Disclosure Agreements, Engagement Letters, and other;
- Assigned to lead the Legal Task on projects (ongoing and/or finalized) with UNDP and/or the Ministry of Environment and/or the Lebanese Petroleum Association relating to environment and energy in partnership with Earth Link & Advanced Resources Development (ELARD). These projects are as follows:
  - Provision of Professional Services for the Preparation of the Strategic Environmental Assessment of Lebanon's Renewable Energy Sector (finalized in December 2014);
  - Lebanon's First Biennial Update Report (ongoing);
  - Sustainable Oil and Gas Development in Lebanon (SODEL), HSE Gap Analysis and Action Plan Study.

**Institute for Development Research and Consultancies ((IDRAC)**

January 2013 – Present

Assisted in the preparation and attended certified trainings relating to Anti-corruption and multiple oil and gas trainings mainly held at the Beirut Bar Association.

**Raymond Green Law Services****Torrance, Los Angeles, USA**

October, 2012 to December 2012

*Post-graduation internship with attorney at law Mr. Raymond Green while visiting Los Angeles.**Research about estate planning and a comparative study between Californian estate planning and other countries; Mexico, China, Middle East. Gained knowledge in US common law in general and US Corporate law.***Lebanese Parliament****Downtown Beirut, Lebanon**

July 2011 to September 2011

*Project under the supervision of Lawyer Mr. Walid El Nakib, actively participated in the preparation of a bill for the creation of an economic zone in Tripoli, Lebanon. The bill was prepared for the offices of deputies Mr. Saad Hariri and Mr. Fouad Sanioura.**Project under the supervision of Professor Dr. Omar Chehade, prepared a study regarding Act No 144/99 on the preservation of the rights to confidentiality in telephone communications to identify and illuminate the discrepancies between written law and actual practice. Consequently, collaborated with the Ministry of Telecommunications on drafting a new bill addressing the above findings. Deputy Mr. Ghassan Moukhaiber presented me with a certificate of achievement for my internship report.***Solidere S.A.L.****Downtown Beirut, Lebanon**

July 2010 to September 2010

*Project under the supervision of Lawyer Ms. Jeanine El Gemayel in the contracts department, contributed to legal reviews of real Estate, Commercial, Labor and various negotiated agreements for other business transactions. Also, assisted in preparation of legal memos and official correspondences.***PUBLICATIONS**

- "Lebanon and Israel vs. Energy Security – How energy security needs may be a source of stability in a region of conflict", Malek Takieddine, Joelle Salame, Energy Charter, Knowledge Centre Summer Special Issue.

**EXTRACURRICULAR ACTIVITIES**

2014	Founding member of the NGO Shabab-lak شباب لك .
2011-2012	Elected President of the Student Board, Lebanese University – Filière Francophone de Droit
2012	Nominated for JFA (Jeunes Francophones en Action) training on democracy and democratic process. Certificate Granted by JFA.
2011	Steering committee member of the Internship Program, Lebanese Parliament.
2011	Member of LADE (Lebanese Association for Democratic Elections). Observed elections of student councils in several universities.

**LANGUAGES***Fluency in reading, writing, and speaking in English, French, and Arabic (native)*